



CRS Fundraising Policy



Fundraising can take all sort of different forms from a simple car wash to something more complicated. There are various different ways to raise money, and different profit margins depending on the choice of fundraiser. Each team within CRS is allowed to do their own fundraising, but it must be with the approval of the club, and 100% of the profits must be used to benefit the team.

The following guidelines for fundraising for a team must be followed:

- Only CRS Board approved fundraisers are acceptable.
- A CRS Fundraising Application Form must be completed at least two weeks prior to the start of the fundraiser. (Applications will be reviewed and returned within one week from the date submitted.)
- The application must be approved by the CRS Board.
- Any startup cost must be paid by the team or team members.
- All profits must be spent for the benefit of team as agreed upon by the team members & the parents.
- If the funds are not used for the designated purpose, the team members and the parents must agree again on what the funds will be used for.
- All disbursements in connection with the fundraiser must have been made before June 30th, 2017
- Any remaining funds not use by June 30th, 2017 will be donated to the club.
- Accurate accounting records of income and expenses must be kept for the fundraiser, and the final accounts must be submitted to the club within 7 days after the end of the fundraiser.
- Fundraisers cannot be used to benefit any individual on the team (i.e. fundraisers cannot be held to pay an individual players registration, fines, tournament expenses, etc)
- CRS will not be responsible for any losses incurred due to a fundraiser.
- Additional approval from the Cutler Bay Parks and Recreation Department may be required for any fundraiser that takes place at Lakes By The Bay or Cutler Ridge Park.
- All necessary permissions must be obtained from an individual or business where a fundraiser takes place at an individual's property or on the premises of a business.
- No liability will be held by CRS for any fundraiser.
- 100% of all money raised in the name of a charity must go directly to that charity. None may be retained by the team.

CRS Fundraising Application Forms are available at the club office or can be download from the CRS website.



Cutler Ridge Soccer Fundraising Application Form



Team Requesting Fundraiser: _____

Name/Type of Fundraiser: _____

Suggested Date(s) of Fundraiser: _____

Alternate Date if required: _____

Specific Purpose for Funds Raised: _____

What fundraising expenses do you expect? _____

**I understand that the fundraiser I am requesting must be approved by the a CRS board member before the fundraiser starts.

Signature of person completing form: _____

Date: _____

Phone Number: _____ Email Address: _____

FOR OFFICE USE ONLY

Date Approved: _____



Approved by: _____

Scheduled on calendar?

Yes

No



Cutler Ridge Soccer Fundraising Summary Form



Team Requesting Fundraiser: _____

Name/Type of Fundraiser: _____

Date(s) of Fundraiser: _____

Total Income: _____ Total Expenses: _____

Net Profit for Fundraiser: _____

Positives in running the fundraiser: _____

Negatives in running the fundraiser: _____

Signature of person completing form: _____

Date: _____

Phone Number: _____ Email Address: _____

